

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1**President and Vice-Chancellor - Professor Sir Christopher Snowden****Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
30/09/2018	Travel - Staff UK Public Transport	Return taxi fare from Waterloo station to London venue for Professor Sir Christopher Snowden's attendance at the Malaysian Prime Minister's meeting in London on 30/09/18	18.00	
30/09/2018	Travel - Staff UK Public Transport	Standard rail return travel for Professor Sir Christopher Snowden's attendance at the Malaysian Prime Minister's meeting in London on 30/09/18	11.90	
15/10/2018	Travel - Staff UK Public Transport	2018-10-11-LONDON TERMINALS-EVOLVI RAIL TICKET	42.90	
			72.80	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	No purchasing card expenditure during this period			
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Vice-President (Education) - Professor Alex Neill

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/08/2018	Travel - Staff UK Public Transport	2018-09-05-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	63.95	
15/08/2018	Travel - Staff UK Public Transport	2018-09-04-SHEFFIELD-EVOLVI RAIL TICKET	113.60	
15/08/2018	Travel - Staff UK Public Transport	2018-09-13-UNIVERSITY BIRMINGHAM-EVOLVI RAIL TICKET	88.50	
15/08/2018	Travel - Staff UK Public Transport	2018-09-14-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	89.50	
15/08/2018	Travel - Staff International Air Fares	2018-09-21-HARBIN-ASIANA AIRLINES	3,019.81	
31/08/2018	Travel - Subsistence International	2018-09-25-DALIAN-KEMPINSKI HOTEL DALIAN	321.33	
31/08/2018	Travel - Staff International Air Fares	2018-10-08-TORONTO LESTER B PEARSON INTL APT-AER LINGUS	1,869.92	
31/08/2018	Travel - Subsistence International	2018-09-25-DALIAN-KEMPINSKI HOTEL DALIAN 92 JIE FANG ROAD DALIAN CN 116001 CN 116001	-230.19	
31/08/2018	Travel - Subsistence International	2018-09-25-DALIAN-KEMPINSKI HOTEL DALIAN	234.99	
31/08/2018	Travel - Staff International Air Fares	2018-08-16-THE TRAVEL ADVISERS LIMITED: train travel in China; Harbin to Dalian	123.00	
			5694.41	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
10/07/2018	Conference Registration Fees - UK	Conference registration including overnight accommodation, dinner and refreshments for Russell Group DVC meeting 13th-14th September	220.00	
			220.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Vice-President (International) - Winnie Eley

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
		No travel or expenses during this period		
			0.00	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		No purchasing card expenditure during this period		
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Vice-President (Research and Enterprise) - Professor Mark Spearing

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
31/07/2018	Travel - Staff UK Air Fares	2018-09-14-GLASGOW APT-FLYBE.COM	77.99	
31/07/2018	Travel - Staff UK Public Transport	2018-09-15-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	53.00	
31/07/2018	Travel - Staff UK Public Transport	Taxi from Airport Parkway to home address following Russell Group HM Treasury workshop in London on 31/07/18	9.00	
08/08/2018	Travel - Staff International Air Fares	2018-10-24-SINGAPORE CHANGI APT-SINGAPORE AIRLINES	4,189.51	Yes
08/08/2018	Travel - Staff International Air Fares	2018-10-22-SINGAPORE CHANGI APT-SINGAPORE AIRLINES	265.00	Yes
08/08/2018	Travel - Staff International Air Fares	2018-10-01-SINGAPORE CHANGI APT-SINGAPORE AIRLINES	4,189.51	Yes
08/08/2018	Travel - Staff International Air Fares	2018-10-22-SINGAPORE CHANGI APT-SINGAPORE AIRLINES	900.00	Yes
12/09/2018	Travel - Staff UK Public Transport	Taxi from Airport Parkway station to home address following Russell Group EU Advisory Group in London on 12/09/18	10.00	
14/09/2018	Travel - Staff UK Public Transport	Bus from Glasgow International Airport to accommodation at Albion Street, Glasgow to attend conference in Glasgow on 14/15 Sept 2018	8.00	
14/09/2018	Travel - Subsistence UK	1 night accommodation at Fraser Suites to attend conference in Glasgow 14/15 Sept 2018	89.00	
15/09/2018	Travel - Staff UK Public Transport	2018-09-18-BIRMINGHAM INTERNATIONAL-EVOLVI RAIL TICKET	90.50	
15/09/2018	Travel - Staff UK Public Transport	2018-09-17-LONDON TERMINALS-EVOLVI RAIL TICKET	40.90	
15/09/2018	Travel - Staff UK Public Transport	2018-09-11-LONDON TERMINALS-EVOLVI RAIL TICKET	86.20	Yes
15/09/2018	Travel - Staff UK Public Transport	Taxi from Airport Parkway to home address following conference in Glasgow concluding on Saturday 15/09/18	9.50	
17/09/2018	Travel - Staff UK Public Transport	Taxi from Airport Parkway to home address following Dame Helen Alexander Memorial lecture / dinner in London on 17/09/18	12.00	
18/09/2018	Travel - Staff UK Public Transport	Taxi from Birmingham International to overnight accommodation at NEC, Birmingham for EPSRC conference on 18/09/18	6.00	
19/09/2018	Travel - Staff UK Public Transport	Taxi from Airport Parkway to home address following EPSRC Conference in Birmingham on 19/09/18	12.00	
20/09/2018	Travel - Staff UK Public Transport	Taxi from Airport Parkway to home address following Russell Group Small Dinner in London on 20/09/18	11.00	
30/09/2018	Travel - Staff UK Public Transport	2018-09-20-LONDON TERMINALS-EVOLVI RAIL TICKET	40.90	
30/09/2018	Travel - Staff UK Public Transport	Taxi a/c for month to 30/09/2018 for travel taken in line with business activities for the UoS	38.80	
18/10/2018	Travel - Staff UK Public Transport	Airport transfer from LHR to home address following business trip to NRF FEP Singapore	107.95	

10246.76

Purchasing Card Transactions

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
03/07/2018	Travel - Staff International Public Transport	GoOpti - cancellation indemnity for a non-refundable booking made online for airport to hotel land transfer in Padova, Italy. The transfer was no longer needed when other arrangements were made by third party	49.19	Yes
			49.19	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Chief Operating Officer - Ian Dunn

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
08/08/2018	Travel - Staff International Air Fares	2018-11-22-HONG KONG INTERNATIONAL APT-MALAYSIA AIRLINES	557.90	
08/08/2018	Travel - Staff International Air Fares	2018-11-19-SINGAPORE CHANGI APT-BRITISH AIRWAYS	3,655.01	
15/10/2018	Travel - Staff UK Public Transport	2018-10-23-CAMBRIDGE-EVOLVI RAIL TICKET	56.80	
15/10/2018	Travel - Staff UK Public Transport	2018-10-24-GRATELEY-EVOLVI RAIL TICKET	56.80	
15/10/2018	Travel - Staff UK Public Transport	2018-10-10-LONDON TERMINALS-EVOLVI RAIL TICKET	23.65	
15/10/2018	Travel - Staff UK Public Transport	2018-10-10-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	27.80	
15/10/2018	Travel - Staff International Air Fares	2019-01-07-SINGAPORE CHANGI APT-SINGAPORE AIRLINES	4,551.31	
			8929.27	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
27/09/2018	Supplies & Services - Hospitality	Chilworth Arms SO16 7JZ, Welcome Dinner for new staff member: Executive Director Student Experience	43.35	
			43.35	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Dean of Faculty, Arts and Humanities - Professor Paul Whittaker

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
		No travel and expenses during this period		
			0.00	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		No purchasing card expenditure during this period		
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1**Dean of Faculty, Medicine - Professor Diana Eccles****Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
15/09/2018	Travel - Staff UK Public Transport	2018-09-13-BRISTOL TEMPLE MEADS-EVOLVI RAIL TICKET	50.00	
15/10/2018	Travel - Staff UK Public Transport	2018-10-05-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	90.80	
			140.80	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	No purchasing card expenditure during this period			
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1**Dean of Faculty, Environmental and Life Sciences - Professor Rachel Mills****Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
31/08/2018	Travel - Staff UK Public Transport	2018-08-20-LONDON TERMINALS-EVOLVI RAIL TICKET	46.60	
31/08/2018	Travel - Staff UK Public Transport	2018-09-05-LONDON TERMINALS-EVOLVI RAIL TICKET	46.60	
30/09/2018	Travel - Staff UK Public Transport	2018-09-28-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	92.80	
			186.00	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
08/08/2018	Travel - Staff UK Hired Vehicle	Enterprise Rent-a-car, Ireland, NUI Galway visit (reimbursed to the University)	21.28	
			21.28	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Dean of Faculty, Engineering and Physical Sciences - Professor Bashir M Al-Hashimi

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
26/11/2017	Travel - Staff UK Hired Vehicle	Hire Car	295.32	
16/05/2018	Travel - Car Parking	Parking cost incurred on 16 May when attending a dinner with representative from Shott Trivona LLP, Professor Sir Christopher Snowden and Professor Gill Reid to discuss Chemical Engineering.	2.00	
29/06/2018	Travel - Car Parking	Parking cost incurred at Castle Way whilst on official UoS business on 29 June related to research collaboration with Manchester University colleagues to discuss PRiME progress.	2.00	Yes
20/07/2018	Travel - Staff UK Public Transport	Incurred London Underground return fare whilst visiting Imperial College London colleagues to discuss various research matters on 20 July.	9.80	Yes
20/07/2018	Travel - Subsistence UK	Lunch costs incurred whilst visiting Imperial College London to discuss closure of the PRiME Project and to agree key deliverables.	6.09	Yes
31/08/2018	Travel - Staff UK Public Transport	2018-09-04-LONDON TERMINALS-EVOLVI RAIL TICKET	46.60	
15/09/2018	Travel - Staff UK Public Transport	2018-09-13-CAMBRIDGE-EVOLVI RAIL TICKET	88.10	
15/09/2018	Travel - Staff UK Public Transport	2018-09-12-SWINDON (WILTS)-EVOLVI RAIL TICKET	130.00	
15/09/2018	Travel - Staff UK Public Transport	2018-10-01-LONDON TERMINALS-EVOLVI RAIL TICKET	21.50	
15/09/2018	Travel - Staff UK Public Transport	2018-10-03-SWINDON (WILTS)-EVOLVI RAIL TICKET	39.20	
15/09/2018	Travel - Staff UK Public Transport	2018-09-26-LONDON TERMINALS-EVOLVI RAIL TICKET	47.20	Yes
15/09/2018	Travel - Staff UK Public Transport	2018-09-19-CAMBRIDGE-EVOLVI RAIL TICKET	61.60	Yes
15/09/2018	Travel - Staff UK Public Transport	2018-09-18-LONDON TERMINALS-EVOLVI RAIL TICKET	46.60	Yes
15/09/2018	Travel - Staff UK Public Transport	2018-10-03-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	65.50	Yes
30/09/2018	Travel - Staff UK Public Transport	2018-10-01-LONDON TERMINALS-EVOLVI RAIL TICKET	43.60	
30/09/2018	Travel - Staff UK Public Transport	2018-09-04-LONDON TERMINALS-EVOLVI RAIL TICKET	-30.60	
15/10/2018	Travel - Staff UK Public Transport	2018-10-10-LONDON TERMINALS-EVOLVI RAIL TICKET	42.90	
15/10/2018	Travel - Staff UK Public Transport	2018-10-16-LONDON TERMINALS-EVOLVI RAIL TICKET	86.20	

1003.61

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
06/07/2018	Supplies & Services - Hospitality	Milk & More cost of milk for visitors	14.08	
09/07/2018	Travel - Staff UK Public Transport	London Oyster Card auto top up	20.00	
12/07/2018	Supplies & Services - Hospitality	Milk & More cost of milk for visitors	14.08	
20/07/2018	Supplies & Services - Hospitality	Milk & More cost of milk for visitors	14.08	
23/07/2018	Supplies & Services - Hospitality	RaEng Fellows dinner booking for 02/10/18	90.00	
26/07/2018	External IT/Data Information Services	Apple itunes icloud storage	2.49	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

27/07/2018	Supplies & Services - Hospitality	Milk & More cost of milk for visitors	14.08
02/08/2018	Supplies & Services - Hospitality	Milk & More cost of milk for visitors	14.08
10/08/2018	Supplies & Services - Hospitality	Milk & More cost of milk for visitors	14.08
17/08/2018	Supplies & Services - Hospitality	Milk & More cost of milk for visitors	14.08
19/08/2018	Travel - Staff UK Public Transport	London Oyster Card auto top up	20.00
24/08/2018	Supplies & Services - Hospitality	Milk & More cost of milk for visitors	3.91
26/08/2018	External IT/Data Information Services	Apple itunes icloud storage	2.49

237.45

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Dean of Faculty, Social Sciences - Professor Jane Falkingham

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/08/2018	Travel - Subsistence International	2018-06-06-BRUSSELS-SWEET INN APARTMENT COURONNE II 306 AVENUE DE LA COURONNE BRUSSELS N/A	221.98	Yes
31/08/2018	Travel - Staff UK Air Fares	2018-11-15-EDINBURGH-FLYBE	240.88	Yes
31/08/2018	Travel - Subsistence UK	2018-11-15-EDINBURGH-HOLIDAY INN EXPRESS EDINBURGH (ROYAL MILE)	90.80	Yes
31/08/2018	Travel - Staff UK Air Fares	2018-11-15-EDINBURGH-FLYBE	62.00	Yes
10/10/2018	Travel - Staff UK Public Transport	Taxi in London attending The first lecture in the New Population and Migration Public Lecture Series in London. Taxi was for five members of staff travelling together.	17.00	Yes
			632.66	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
03/09/2018	Supplies & Services - Other	Chinese visas for Prof Falkingham	215.00	
12/09/2018	Supplies & Services - Hospitality	Dinner with External Examiner for PhD	66.37	
17/09/2018	Travel - Subsistence International	Hotel in Beijing. China trip	58.25	
			339.62	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Executive Director of Human Resources - Anne-Marie Sitton

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/10/2018	Travel - Staff UK Public Transport	2018-10-16-LONDON TERMINALS-EVOLVI RAIL TICKET	46.60	
			46.60	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	Does not have purchasing card			

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1

Executive Director of Finance and Planning - Sarah Pook

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
	No travel or expenses during this period			
			0.00	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	Does not have purchasing card			

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 1**Pro Vice-Chancellor, Internal Partnerships - Professor Mandy Fader****Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
31/07/2018	Travel - Staff International Air Fares	2018-08-27-PHILADELPHIA INTERNATIONAL APT-BRITISH AIRWAYS	2,461.41	
15/08/2018	Travel - Staff UK Public Transport	2018-08-16-LONDON PADDINGTON-EVOLVI RAIL TICKET	30.50	
15/08/2018	Travel - Subsistence International	2018-08-27-PHILADELPHIA-COURTYARD BY MARRIOTT PHILADELPHIA DOWNTOWN	657.10	
15/08/2018	Travel - Staff UK Public Transport	2018-08-16-BRISTOL TEMPLE MEADS-EVOLVI RAIL TICKET	12.00	
			3161.01	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
03/07/2018	Supplies & Services - Stationery	Purchase of stationery - notebooks	250.64	
11/07/2018	Supplies & Services - Stationery	Refund of stationery	-12.99	
			237.65	